

Park Maintenance Foreman

FULL TIME: Park Maintenance Foreman

GENERAL STATEMENT OF DUTIES: Performs general maintenance and landscaping at all locations of the Park District.

SUPERVISION EXERCISED: Supervise grounds maintenance personnel working in the Parks areas.

DUTIES AND RESPONSIBILITIES:

1. Responsibilities include but not limited to overseeing job performance and park facilities conditions.
2. Oversees the completion of work assignments
3. Supervises special projects and labor crews.
4. Assists in the planning and monitoring of all maintenance projects related to all grounds areas.
5. Schedules weekly work hours for maintenance employees, if required.
6. Trains all employees on the use of equipment with regards to safety and operation.
7. Knowledge of tools and materials used in ground construction and landscape maintenance.
8. Assigns daily work duties to maintenance employees if required.
9. Able to identify turf diseases and pest problems.
10. Able to repair and or replace playground equipment.
11. Reports grounds conditions and disciplinary problems to the Superintendent. 12. Perform other related duties as required or assigned.

HOURS: Foreman shall be on duty as required of the position or scheduled by Superintendent of Grounds.

EDUCATION: High School Diploma or GED.

EXPERIENCE: • Must have working knowledge of grounds maintenance equipment. • Has proven leadership capabilities.

KNOWLEDGE AND ABILITIES: • Knowledge of the tools, equipment, methods and materials used in all grounds maintenance. • General electrical and plumbing knowledge. • Ability to operate trucks, tractors and light motorized equipment. • Ability to work effectively with a minimum of supervision. • Ability to deal effectively and courteously with the public and staff. • Has the ability to follow oral or written directions.

LICENSES: • Valid Illinois Driver's License

Physical Requirements- Good physical condition to be able to perform work of a laboring character outdoors and in all types of weather conditions.

Interested candidates should submit a resume to bskof@fosspark-district.org.

Foss Park District is an Equal Opportunity Employer.