

Foss Park District
Special Meeting May 16, 2016, 2016

Call to order: Commissioner King called the meeting to order at 8:08 am.

Roll Call:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Donna King.

Board members absent: Commissioner Susan Dixon and Commissioner Vance Wyatt.

Business:

1. Approval of an ordinance (#051616) declaring a vacancy in the office of Commissioner Susan Dixon. Commissioner Johnson motioned to approve an ordinance declaring a vacancy in the office of Commissioner Susan Dixon. Commissioner Baldwin stated he was excusing himself from this matter. Commissioner King stated the Board would wait for Commissioner Wyatt to arrive.

8:12 am Commissioner King leaves the room – the recording is turned off.

8:13 am Commissioner King returns to the room – the recording is turned on.

8:16 am Commissioner Wyatt enters the room.

Commissioner Johnson motioned to approve an ordinance declaring a vacancy in the office of Commissioner Susan Dixon. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Baldwin.

Absent: Commissioner Dixon.

Motion carries.

Commissioner Johnson motioned to move to Executive Session. Second by Commissioner Wyatt.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

Motion carries at 8:17 am.

2. Approval of appointment to fill the vacancy in the office of Foss Park District Board of Commissioners. (following executive session).

Executive Session:

The selection of a person to fill a public office, as defined in this Act, including a vacancy in public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given the power to remove the occupant under law or ordinance (5ILCS/120/2(c)(3)).

Commissioner Wyatt motioned to open Regular Session. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

Motion carries at 8:25 am.

Commissioner Johnson motioned to appoint Tony Jones to fill the commissioner vacancy until the term expires. Second by Commissioner Wyatt.

Commissioner Wyatt noted that the appointment will fill the vacancy until the next election in 2017.

Commissioner Johnson motioned to amend his motion that Tony Jones be appointed to fill the commissioner vacancy until May 2017. Second by Commissioner Wyatt.

Commissioner Wyatt motioned to open Regular Session. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: Commissioner Baldwin.

Absent: None.

Motion carries.

Vote on original motion:

Aye: Commissioner Johnson and Commissioner King.

Nay: Commissioner Wyatt.

Abstain: Commissioner Baldwin.

Absent: None.

Motion carries.

Commissioner King noted that the ordinance to vacate Susan Dixon from the office included Ms. Dixon's return of Foss Park District equipment, deactivating the phone, iPad and credit card, notifying financial institutions, IAPD, IPRA and the Lake County Clerk's Office, payment of outstanding debt.

Citizens Comments:

None.

Adjournment:

Commissioner Wyatt motioned to adjourn. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

Motion carries at 8:29 am.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Budget & Appropriation Hearing May 18, 2016**

Call to order: Commissioner King called the meeting to order at 5:55 pm.

Roll Call:

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Donna King.

Board members absent: Commissioner Vance Wyatt.

Business:

1. Inspection of Annual Budget & Appropriation for Fiscal Year 2016/17

Citizens Comments:

Kenneth Robinson: Mr. Robinson asked about a presentation of the budget. Ms. Cowart stated the proposed budget has been posted for the past 30 days. Mr. Robinson asked what specifically will be done to increase revenue at the Golf Course. Ms. Cowart stated staff has been working on how to increase play and food and beverage revenue with entertainment specials. She continued one example of a program that could help increase play is the women's clinic being offered in the month of May.

Mr. Robinson inquired about the inventory at the Golf Course. Commissioner Johnson stated new items are not being bought and staff is concentrating on selling current stock to reduce the inventory.

Adjournment:

Commissioner Johnson motioned to adjourn. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Wyatt.

Motion carries at 6:03 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

**Foss Park District
Committee Meeting Minutes
May 18, 2016**

CALL TO ORDER Commissioner King called the meeting to order at 6:00 pm.

ROLL CALL

Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson and Commissioner Donna King.

Board members absent: Commissioner Vance Wyatt.

PLEDGE OF ALLEGIANCE

COMMITTEE OF THE WHOLE

1. Commissioner Scholarship recipients' presentation: Jauzlyn Hardy and Breanna Montgomery. Commissioner King presented the recipients with a certificate and scholarship.
2. Gold Rush Gaming: Mr. Pat Paese spoke on how Gold Rush Gaming provides a high level of service and equipment. Commissioner Johnson asked if Gold Rush was under investigation. Mr. Paese stated they were not under investigation.
3. Tap Room Gaming: Mr. Michael Bond presented information as the current operator at the Golf Course and that equipment upgrading is happening throughout the county with their machines. He presented a letter to the Board stating he believed the contract is still valid with the Foss Park District. Commissioner Johnson stated a five year contract with a park district is not allowed. Commissioner Baldwin asked when Foss Park machines would be upgraded and that he is extremely disappointed in the service from Tap Room Gaming and feels they are not treating the Foss Park District like they do their other clients. Commissioner King asked how the Board finds out where the Foss Park District is on the upgrade list. Mr. Bond stated as soon as he knows.
4. Sprint Broadband Amendment – final: Ms. Cowart stated the final draft is ready for the Board's approval which includes the 10 year rent guarantee and the removal of the right of first refusal.
5. IGA with City of North Chicago – electric: Ms. Cowart stated the IGA needs to be signed and that the power to the building will be off on June 1 until around noon so ComEd can change the transformer for the permanent electric.

Commissioner Wyatt enters the room at 6:19 pm.

COMMITTEE/STAFF REPORTS

1. *Business Office*

a. Operations: Ms. Cowart reported on the Annual Black Tie Gala for the Lake County Housing Authority on June 17 at the Double Tree in Mundelein from 6 pm to midnight. She continued that the IGA with the City is ready as well as the Sprint Broadband amendments as reported earlier. Ms. Cowart stated she is working with Ms. Debbie Richards to set up a meeting regarding the 14th Street property. She continued she has connected with Waukegan Park District for possible space for basketball practice. Ms. Cowart stated Community Days meetings have started and the Park District will participate as usual. She continued an email was sent to the Board from the IDNR about the OSLAD grant and Splashpad project as it states the project can move forward with no promise of reimbursement if the funds are released. Ms. Cowart stated an insurance adjuster will be in to evaluate the front door.

Mr. Skof reported that the LED lights he reported on last month have a rebate of \$50 to \$75 per fixture. He continued that the Capital One rewards program has changed to a cash back program that will be applied to future payments and that new cards are on the way. Mr. Skof stated that he will begin to work on gas and

electric rates to present to the Board and that a written breakdown of recreation software costs has been provided. Commissioner King asked if new software is needed. Mr. Skof stated the Square is working right now for the number of transactions that are completed.

2. *Parks*

- a. Operations: None at this time.

3. *Golf*

a. Operations: Mr. Monroe reported the auditor performed a final inventory on April 30 and the range ball machine is up and running. He continued areas to improve revenue and/or reduce expenses include: limiting the lighting on the driving range, cutting back on ordering new inventory and promoting play through specials and programs.

4. *Recreation*

- a. Operations: Ms. Smith submitted a written report.

Commissioner Baldwin leaves the room at 6:32.

CITIZEN COMMENTS:

Tony Jones: Mr. Jones addressed Hyperactive Gaming disciplinary complaint has been resolved and there are no issues with their license.

Commissioner Baldwin returns to the room at 6:33 pm.

Kimberly Williams: Ms. Williams stated everyone needs to do better to make the community more diversified when it comes to any type of activity.

Ken Robinson: Mr. Robinson commended the young ladies that won and asked how they were chosen. Ms. Cowart stated the applicants completed an application that included submission of their transcripts, an essay and letters of recommendation. She continued this was the first year for the Commissioners' Scholarship.

David Hood: Mr. Hood stated he appreciated Commissioner Baldwin's comments regarding the gaming contract and that the company cannot stick someone with a contract.

ADJOURNMENT:

Commissioner Wyatt motions to adjourn. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

Motion carries at 6:40 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary

1. **CALL TO ORDER:** Commissioner King called the meeting to order at 7:00 pm.
2. **ROLL CALL:** Board members present: Commissioner Jimmy Baldwin, Commissioner Johnny Johnson, Commissioner Donna King and Commissioner Vance Wyatt.
Board members absent: None.

3. PLEDGE OF ALLEGIANCE

4. **MINUTES:** Executive Session (03/16/2016), Committee & Regular Meeting, Executive Session (04/20/2016), Special Meeting (05/16/2016).
Commissioner Wyatt motioned to approve the minutes as presented. Second by Commissioner Johnson.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None.
Motion carries.

5. COMMISSIONERS REPORTS

FINANCE: COMMISSIONER BALDWIN – as presented in Committee Meeting.

GOLF: COMMISSIONER JOHNSON – as presented in Committee Meeting.

PARKS: None at this time.

RECREATION: COMMISSIONER WYATT – written report presented in Committee Meeting.

6. UNFINISHED BUSINESS

1. Approval of Recreation Software
Commissioner Johnson moves to postpone approval of recreation software. Second by Commissioner Wyatt.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES.
2. Pre-employment testing for part time seasonal workers
Commissioner Wyatt moves to postpone approval excluding of pre-employment testing for part time seasonal workers. Second by Commissioner Johnson.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.
Nay: None.
Abstain: None.
Absent: None. MOTION CARRIES.
3. Sign Policy – regarding campaign placement on Foss Park District property
Commissioner Wyatt moves to approve campaign sign policy as presented. Second by Commissioner Baldwin.
Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.
Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

4. Amendments to Sprint Broadband contracts – final

Commissioner Baldwin moves to approve the amendments to Sprint Broadband contracts as presented. Second by Commissioner Johnson.

Commissioner Wyatt stated he will be abstaining from the vote.

Aye: Commissioner Baldwin, Commissioner Johnson and Commissioner King.

Nay: None.

Abstain: Commissioner Wyatt.

Absent: None. MOTION CARRIES.

5. Intergovernmental agreement with City of North Chicago – electric

Commissioner Wyatt moves to approve the intergovernmental agreement with the City of North Chicago for electric as presented. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

7. SWEARING IN OF COMMISSIONER

Ms. Cowart swears in Anthony “Tony” Jones.

8. APPOINTMENT OF ACTING CHAIRPERSON

Commissioner King appoints Ms. Cowart as acting chairperson.

9. ELECTION AND APPOINTMENT OF OFFICERS

Election of President (President takes over the meeting)

Commissioner King nominates Commissioner Wyatt as Board President. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

Appointment of Secretary

Commissioner Baldwin nominates Kari Cowart as Board Secretary. Second by Commissioner King.

Voice Vote – Aye: All. Nay: None. MOTION CARRIES.

Election of Vice President

Commissioner Baldwin nominates Commissioner Johnson as Vice President. Second by Commissioner King.

Voice Vote – Aye: All. Nay: None. MOTION CARRIES.

Appointment of Treasurer

Commissioner Jones nominates Commissioner Baldwin as Treasurer. Second by Commissioner King.

Voice Vote – Aye: All. Nay: None. MOTION CARRIES.

Appointment of Attorney

Commissioner Johnson nominates Ancel Glink as attorney of record. Second by Commissioner Baldwin.

Voice Vote – Aye: All. Nay: None. MOTION CARRIES.

10. ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD

Commissioner Johnson motions to adopt rules, regulations, policies and binding agreements of preceding Board. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES.

11. ESTABLISH REGULAR MEETING PLACE, DATE AND TIME

Commissioner King motions to establish the Community Recreation Center on the third Wednesday of each month for 6:00 pm Committee Meeting and 7:00 pm Regular Meeting. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES.

12. APPOINTMENT OF COMMITTEES

Commissioner Wyatt appoints the following as Chair/Vice Chair of Committees:

Finance: Commissioner Baldwin/Commissioner King

Golf: Commissioner Johnson/Commissioner Jones

Parks: Commissioner King/Commissioner Baldwin

Recreation: Commissioner Jones/Commissioner Johnson

13. BILLS

Commissioner King motions to approve monthly bills – invoices paid (04/21/16 – 05/13/16) \$15,469.82 and invoices due \$59,410.95. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES.

Commissioner Johnson motions to approve first of the month bills (June) – approximate \$23,222.40. Second by Commissioner King.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES.

14. PAYROLL

Commissioner Johnson motions to approve monthly payroll – \$134,586.56. Second by Commissioner Jones.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

15. PETTY CASH REPORTS

Commissioner King motions to approve all petty cash funds – Business Office \$30.62. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

16. FINANCE REPORTS

Commissioner King motions to approve all finance reports as presented in the Board Packet. Second by Commissioner Johnson.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

17. NEW BUSINESS

- Approval of gaming company for Foss Park Golf Course

Commissioner King motions to postpone approval of gaming company for Foss Park District. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None. MOTION CARRIES.

- Approval of 2016/17 budget

Commissioner King motions to approve 2016/17 budget as presented. Second by Commissioner Baldwin.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones and Commissioner King.

Nay: Commissioner Wyatt.

Abstain: None.

Absent: None. MOTION CARRIES.

Commissioner Jones state he would like to abstain from the budget vote.

- Approval of New Life Fellowship Church request – rental of Community Recreation Center

Commissioner Baldwin motions to approve New Life Fellowship Church request. Second by Commissioner King. Commissioner King asked if this is on a regular basis. Commissioner Wyatt stated the letter submitted was for meetings.

Aye: Commissioner Baldwin, Commissioner Johnson, Commissioner Jones, Commissioner King and Commissioner Wyatt.

Nay: None.

Abstain: None.

Absent: None.

MOTION CARRIES.

Commissioner Wyatt thanked the Board for electing him to the President position.

Commissioner Jones stated he will be recusing himself from any discussions or voting on the gaming company contract renewal.

18. CITIZEN COMMENTS

Ken Robinson: Mr. Robinson congratulated Commissioner Jones on his appointment and feels he will do a fine job. He stated he felt the process should have been that the position was posted for the community to see other citizens were interested.

Charles January: Mr. January stated he echoed Mr. Robinson's comments and his intentions are to dissolve the Park District and that there is no accountability of money and there are not enough programs for the children.

Pat Paese: Mr. Paese stated Gold Rush is not under any type of investigation.

Maggie Robinson: Ms. Robinson stated she is having a hard time hearing the Board members and the process of replacing a commissioner should be in the bylaws.

David Hood: Mr. Hood thanked Commissioner Jones for becoming part of the Board and that AAU programs can be costly. He also stated he would like to work with the Board by having a men's day at the center.

Commissioner Wyatt stated in regards to the Splashpad, the Park District is waiting on funds to be released from the State. He also stated the bylaws will be posted on the Park District website.

Mark Dixon: Mr. Dixon stated some chairs need to be replaced at the Community Center and that fights are happening all the time.

Kathy January: Ms. January asked how long the appointment of the new commissioner was for. Commissioner Wyatt stated until the next election in 2017.

Commissioner Jones thanked the Board for appointing him and the citizens for their comments. He stated he is a retired State Police Officer and currently serves on the citizens' police advisory committee and looks forward to working with the community.

ADJOURNMENT

Commissioner Wyatt stated the meeting will stand adjourned at 7:36 pm.

This record is not verbatim.

Respectfully Submitted,
Kari Cowart, Board Secretary