

**Foss Park District
Committee Meeting Minutes
May 20, 2015**

Commissioner King called the meeting to order at 6:00 pm.

Commissioner King stated that the Special Meeting of May 8, 2015 will be adjourned in the Regular Meeting.

Board members present: Commissioner Susan Dixon (via conference call), Commissioner Vernon McKinley, Commissioner Bernard Semasko and Commissioner Donna King.

Board members absent: Commissioner Jimmy Baldwin.

Pledge of Allegiance.

ALL COMMITTEES

Business Office:

- Operations: Ms. Cowart stated Mr. Skof is not present and Mr. Castillo will answer any questions on the bills. Ms. Cowart continued that Vertical Bridge will decommission the tower at Hamlet Park and Bob Winter will be the contact person.
- Cole Park – Lake County Housing Authority: Ms. Cowart stated Mr. Puma is waiting on the Lake County Housing Authority reply on Cole Park.

Parks:

- Operations
- Beach Project: Ms. Cowart stated that is going forward.

Golf Course:

- Operations: Commissioner Semasko asked if information was received from the city engineer regarding the water main. Commissioner McKinley stated the wheelchair sign will keep getting run over and moved to the fence.

Recreation Center:

- Operations
- OSLAD Grant – Splashpad: Ms. Cowart stated the grant money is still frozen by Governor Rauner.

Citizens Comments

Adjournment

Commissioner Semasko motioned to move to adjourn Committee Meeting. Second by Commissioner McKinley.

Aye: Commissioner Dixon, Commissioner McKinley, Commissioner Semasko and Commissioner King.

Nay: None.

Absent: Commissioner Baldwin

Motion carries at 6:05 pm.

**Foss Park District
Regular Meeting Minutes
May 20, 2015**

Commissioner King called the meeting to order at 7:00 pm – Special Meeting May 7, 2015.

Board members present: Commissioner Susan Dixon (via conference call), Commissioner McKinley, Commissioner Bernard Semasko and Commissioner Donna King.

Board members absent: Commissioner Jimmy Baldwin.

Pledge of Allegiance.

**May 7, 2015
Special Meeting (continued)**

Adjournment:

Commissioner Semasko motioned to move to adjourn Special Meeting. Second by Commissioner McKinley.

Aye: Commissioner Dixon, Commissioner McKinley, Commissioner Semasko and Commissioner King.

Nay: None.

Absent: Commissioner Baldwin

Motion carries at 7:03 pm.

Minutes:

Commissioner Dixon stated on page 10 of 122 her complete statement is not in the minutes and included in her statement that PADS purchased a new building. She continued she stated the contract was not signed because one commissioner said they did not have to and that is how \$9,000 was lost last year. Commissioner Dixon stated the minutes have to be amended. She continued that page 13 in citizens' comments; a statement was asked how much department heads could spend and her entire response to Commissioner King was that is not the right amount and that there are a lot left out and the changes will need to be made for her to approve them. Commissioner McKinley stated unless there is an objection, the correction should be made.

Commissioner Semasko motioned the minutes be accepted as presented. Commissioner McKinley stated there were corrections from the Executive Session. Commissioner King stated Commissioner McKinley highlighted Commissioner Dixon's statement and that Commissioner Baldwin was absent and Commissioner Dixon was present.

Commissioner Semasko motioned to accept the minutes from Committee & Regular Meeting (March 18, 2015 & April 16, 2015), Executive Session (April 16, 2015) and Special Session Meeting (May 7, 2015) with the noted corrections. Second by Commissioner McKinley.

Aye: Commissioner Dixon, Commissioner McKinley, Commissioner Semasko and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

COMMISSIONERS REPORTS:

FINANCE: COMMISSIONER DIXON. Commissioner Dixon asked for the next report and come back to her.

GOLF: COMMISSIONER SEMASKO. Commissioner Semasko motioned to approve a foursome as requested for an outing. Second by Commissioner McKinley.

Lost connection on phone with Commissioner Dixon at 7:08 pm. Ms. Cowart redialed Commissioner Dixon and she was back on the phone at 7:09 pm. Ms. Cowart read the motion, but stated it would be addressed in staff reports and the board indicated they were ready for the finance report.

RE-DIRECT TO FINANCE: COMMISSIONER DIXON. Commissioner Dixon reviewed the finance reports in the board packet specifically pages 116, 117 and 118. She continued that the cash on hand investments report (pg. 116) and summary report (pg. 117) had deficits in corporate, recreation, audit and golf course. Commissioner Dixon stated the net of borrowed funds (pg. 118) had deficits and wanted the commissioners to review the information and the park district is still in a deficit as she has reported for every month. She stated the deficit came from the borrowing of IMRF and it needs to be noted what was taken from the capital fund and to notice the ending balance and that is the same for golf. Commissioner Dixon stated she has done her best to keep everyone up to date on finances.

PARKS: COMMISSIONER MCKINLEY. No report.

RECREATION: COMMISSIONER BALDWIN. No report.

UNFINISHED BUSINESS:

1. Administrative property: None.
2. Intergovernmental agreement with School District 187: None.
3. Splashpad at Community Recreation Center: Ms. Cowart stated the funding is still frozen by Governor Rauner.

OUT GOING COMMISSIONERS PRESENTATIONS: Commissioner King presented plaques of appreciation to out-going Commissioner McKinley and Commissioner Semasko. Commissioner thanked the board, staff and citizens.

OFFICIAL RESULTS/SWEARING IN OF COMMISSIONERS:

Johnny Johnson and Vance D. Wyatt: Ms. Cowart swore in new Commissioner Johnson and Commissioner Wyatt.

APPOINTMENT OF ACTING CHAIRPERSON: Commissioner King appoints Ms. Cowart as acting chairperson.

ELECTION AND APPOINTMENT OF OFFICERS:

Election of President (President takes over the meeting): Commissioner Johnson nominates Commissioner King as President of the Board of Commissioners. Second by Commissioner Wyatt.

Aye: Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: Commissioner Dixon.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

Appointment of Secretary: Commissioner Wyatt nominates Ms. Cowart as Secretary of the Board of Commissioners. Second by Commissioner Johnson.

Aye: Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: Commissioner Dixon.

Absent: Commissioner Baldwin.

Motion carries.

Election of Vice President: Commissioner Johnson nominates Commissioner Wyatt as Vice President of the Board of Commissioners. Second by Commissioner Wyatt.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

Appointment of Treasurer: Commissioner Wyatt nominates Commissioner Johnson as Treasurer of the Board of Commissioners. Second by Commissioner Johnson. Commissioner Dixon stated in Open Meetings Act does not allow for the nominee to second the motion. Commissioner Wyatt stated Robert's Rules of Order allows for the second to be done by the nominee.

Aye: Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: Commissioner Dixon.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

Appointment of Attorney: Commissioner Johnson motions to appoint Ancel and Glink as the park district attorney. Second by Commissioner Wyatt. Commissioner Dixon stated she has presented information regarding other law firms to represent the park district because of misleading information that the attorneys have given and new attorneys are needed. She continued that the current firm has for years given the commissioners bad advice and their actions have put the park district in the deficit with wrong information. Commissioner Dixon asked to hold off recommending an attorney firm and her recommendation is Pinsel. Commissioner Wyatt stated legal representation is on the agenda under new business and that is when it can be discussed.

Aye: Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: Commissioner Dixon.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

ADOPTION OF RULES, REGULATIONS, POLICIES AND BINDING AGREEMENTS OF PRECEDING BOARD:

Commissioner Wyatt motioned to table the adoption of rules, regulations, policies and binding agreements of preceding board. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

ESTABLISH REGULAR MEETING PLACE, DATE AND TIME:

Commissioner Johnson motioned the regular place be the Foss Park Community Center the third Wednesday of the month at 7:00 pm. Second by Commissioner Wyatt.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

APPOINTMENT OF COMMITTEES: Commissioner King appointed the following Committee Chairs:

Commissioner Wyatt – Recreation

Commissioner Baldwin – Finance

Commissioner Johnson – Golf

Commissioner Dixon – Parks

Commissioner Wyatt asked how Commissioner Baldwin will represent the board on finance. Commissioner King stated he may be able to attend soon. Commissioner Dixon asked about co-chairs. Commissioner King stated she chooses not to appoint co-chairs. Commissioner Dixon stated normal business practice needs to go on. Commissioner King repeated the committee chairs.

BILLS: Commissioner Johnson motioned to approve June bills as presented. Second by Commissioner Wyatt.

Commissioner Wyatt stated his absentia vote is considered an aye vote based on Robert's Rules of Order and the attorney present could verify that. Commissioner Dixon asked if that included the additional bills that she just received. and she has asked that the bills be given to the commissioners earlier enough for them to look at. Commissioner King stated the additional bills have been coming in that way for years and these bills come in after the bills are run. Commissioner Dixon stated she has asked that the bills be given to the commissioners earlier enough for them to review them. Commissioner King stated these bills are received after the board packet has been run and they need to be paid due to Prompt Pay Act.

Aye: Commissioner Johnson and Commissioner King.

Nay: Commissioner Dixon.

Abstain: Commissioner Wyatt.

Absent: Commissioner Baldwin.

Motion carries.

PAYROLL: Commissioner Johnson motioned to accept the monthly payroll as presented. Second by Commissioner Wyatt.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

PETTY CASH REPORTS: Commissioner Wyatt motioned to accept the petty cash reports as presented. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson and Commissioner King.

Nay: None.

Abstain: Commissioner Wyatt.

Absent: Commissioner Baldwin.

Motion carries.

FINANCE REPORTS: Commissioner Johnson motioned to accept the finance reports as presented. Second by Commissioner Wyatt. Commissioner Wyatt asked which reports are being referred to and Ms. Cowart stated all the financial reports in the packet.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries.

STAFF REPORTS:

Director – Ms. Cowart: Ms. Cowart reported the following: Cell tower at Hamlet Park is now owned by Vertical Bridge and have paid off the contract and the tower will be decommissioned and removed, information regarding an IAPD Boot Camp for Commissioners is included in the boot camp and Commissioner Dixon has requested to be registered. She continued that The Annual Black Tie Gala for the Housing Authority is June 26 and needs to RSVP for the event, no commissioner committed. Ms. Cowart stated she attended a meeting for the Sand Management Working Group and it focused on the sand along the Lake Michigan Shore and that will help with the beach project. She continued that Waukegan Park District Friends of the Park requested a foursome and the Rotary Humanitarian Award Sponsorship is also in the packet. Ms. Cowart stated hotel rooms have been reserved, but no one has been registered yet for the NRPA Conference. She continued that the Antioch Fraternal Order of Police requested a donation and the North Chicago Exchange Club Scholarship Fundraiser is June 16. Ms. Cowart stated she would be out of the office May 22. She concluded the next IAPD Golf Outing is June 25 at Deerfield Golf Club.

Golf – Mr. Monroe: Mr. Monroe distributed the complimentary golf passes for commissioners that can be used anytime Monday through Friday with a tee time and the weekends after 10 am and asked that commissioners do not call in pass use. He continued that the new pavilion prices are in the packet for approval. Mr. Monroe introduced new staff Theresa Stowers, Assistant Golf Manager.

Recreation – Ms. Smith: Ms. Smith stated the Flying for Kids program is scheduled for May 23 from 3:30 – 5:00 pm, the Camp Movie Night/Lock In is June 19 and July 25 is the inclusion baseball clinic. She continued Representative Mayfield and Senator Kirk will be in attendance for this clinic is for all abilities and can lead to other clinics for other sports. She continued that Rock Chevy, Snapple and Rotary will be helping. Commissioner Johnson

asked if this was a one day event and Ms. Smith stated it was. Ms. Smith continued the incentive check for the Trane units arrived and at the IPRA Conference, there was an award given to the Foss Park District for Movie Night in the Park. She continued that she received a scholarship for tuition for the second year of Director School. Ms. Hampton presented a written report. Ms. Tate presented a written report.

Commissioner Johnson stated there needs to be some microphones so everyone can hear.

NEW BUSINESS:

- Resolution: Ms. Minnie R. Cross: Commissioner Wyatt motioned to approve the proposed resolution for Ms. Minnie R. Cross. Second by Commissioner Johnson.
Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
Nay: None.
Abstain: None.
Absent: Commissioner Baldwin.
Motion passes.
- Tuesday night Bingo: Commissioner Dixon stated she asked for the financial information on the bingo program for the commissioners to review. She continued the board should look into cancelling bingo because it continues to lose money every month. Commissioner Wyatt asked what fund is paying for bingo. Ms. Cowart stated bingo is run by the Greater North Chicago Senior Citizens Club. Commissioner Wyatt asked why bingo continued. Ms. Cowart stated when the question was raised in the past, the board continued the program. Commissioner King stated the item should be tabled. Commissioner Johnson agreed with Commissioner Dixon that bingo should be cancelled. Commissioner Wyatt agreed.
Commissioner Wyatt motioned to cancel bingo effective June 1, 2015. Second by Commissioner Dixon.
Commissioner King stated bingo did give something for the community to do.
Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
Nay: None.
Abstain: None.
Absent: Commissioner Baldwin.
Motion passes.
Commissioner King stated it was a good program, but cannot continue to lose money. Commissioner Wyatt stated the other organization can continue the program.
- Board of Commissioners policy handbook: Commissioner Dixon stated she asked for this information to be distributed for the commissioners to review and make suggestions for next month. She continued that things would not have gone on if there was a policy. Commissioner Wyatt stated that Waukegan has one policy manual that includes personnel, board and policies. Commissioner Johnson stated the commissioners are governed by the state park district laws. Commissioner Dixon stated that two commissioners have micromanaged staff and the policy needs to be done as soon as possible.
Commissioner Wyatt agrees there needs to be a policy established just for the Foss Park District.
Commissioner Wyatt motions to table the item until the next meeting. Second by Commissioner Dixon.
Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
Nay: None.
Abstain: None.
Absent: Commissioner Baldwin.
Motion passes.

- IAPD Bootcamp for commissioners: Commissioner Wyatt stated he would attend May 28 at Morton Park District. Commissioner King will attend the same. Commissioner Dixon will attend June 3 at Gurnee and Commissioner Johnson stated he would check his schedule. Commissioner Dixon stated all commissioners should attend to learn what should be done or not.
- Legal representation information: Commissioner King stated this is done.
- Waukegan Park District golf outing donation request:
 Commissioner Johnson motioned to donate a foursome to the Waukegan Park District and the Antioch Fraternal Order of Police. Second by Commissioner Wyatt.
 Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
 Nay: None.
 Abstain: None.
 Absent: Commissioner Baldwin.
 Motion passes.
- New Pavilion prices: Mr. Herring presented the proposed pavilion prices and the pavilion is booked through August on Fridays and Saturdays. Commissioner Wyatt asked what the increase is and if the prices were compared to other organizations. Mr. Herring stated it is a 15% increase and Mr. Monroe stated a SWOT analysis was done when the pavilion was first built and the Foss Park District was the lowest compared to other facilities. Commissioner Wyatt stated another SWOT analysis should be done. Mr. Monroe stated an analysis will be done.
 Commissioner Wyatt motioned to table the item until the June item. Second by Commissioner Dixon.
 Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
 Nay: None.
 Abstain: None.
 Absent: Commissioner Baldwin.
 Motion passes.
- Credit card usage policy: Commissioner Dixon stated the policy has been in the board packet and there has not been one in the past. She continued that input was not given to the other commissioners regarding the matter. Commissioner Wyatt stated an agreement was provided, not a policy. Commissioner Dixon stated it needs to be discussed more. Commissioner Wyatt stated a policy needs to be developed. Commissioner King stated this is a draft.
 Commissioner Wyatt motioned to table the item until a policy is developed. Second by Commissioner Johnson.
 Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
 Nay: None.
 Abstain: None.
 Absent: Commissioner Baldwin.
 Motion passes.
- NC Rotary Humanitarian Patriot Award sponsorship: Commissioner Wyatt motioned to approve the NC Rotary Humanitarian Patriot Award sponsorship. Second by Commissioner Johnson.
 Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
 Nay: None.
 Abstain: None.
 Absent: Commissioner Baldwin.
 Motion passes.

- NRPA Conference – September 15 – 17, 2015: Commissioner Wyatt asked what staff will be attending. Commissioner Johnson stated too many staff has attended in the past and the item should be tabled. Commissioner Johnson motioned to table the item. Second by Commissioner Wyatt.
Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.
Nay: None.
Abstain: None.
Absent: Commissioner Baldwin.
Motion passes.
- Antioch Fraternal Order of Police request: Action taken earlier.
- Pending litigation (discussion in Executive Session)
- Staff increases (discussion in Executive Session)

Commissioner Dixon stated when she was elected; Commissioners' Scholarships were given out. She continued that the forms cannot be found and would like the scholarships to continue.

Commissioner Wyatt motioned to suspend the regular order of business to move up citizens comments. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

CITIZEN COMMENTS:

Unknown citizen asked about the staff increase discussion in Executive Session. Commissioner King stated it is about regular staff raises. Bob McCabe, Ancel Glink attorney, stated general raises for the entire staff should be discussed in open session and individual matters should be done in open session. Commissioner Wyatt asked if the raises were merit or COLA based. Ms. Cowart stated they are merit based.

Tiffany Thomas, North Chicago, IL: Ms. Thomas introduced herself and her business, 5 Links and asked for support.

Mary Anne Skof, North Chicago, IL: Ms. Skof stated she understands the cancelling of bingo but asked the board to reconsider the date to give more notice to the participants.

Torrance Markham, North Chicago, IL: Alderman Markham congratulated the new commissioners and hopes the park district allows 5th Ward meetings to continue at the park district and the next meeting is June 6.

Clyde McLemore, Zion, IL: Mr. McLemore congratulated the new commissioners and presented information regarding a peace rally on May 23 at the County Building for Justice for Justus.

James Sisson, North Chicago, IL: Mr. Sisson stated he leads the choir, The Chosen Ones, and he can help volunteer in the community, including bingo.

Commissioner Wyatt motioned to resume the regular order of business to move up citizens comments. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

Commissioner Wyatt motioned to move to Executive Session. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes at 8:47 pm.

EXECUTIVE SESSION: for the purpose of the Board discussing appointment, employment, compensation, discipline, performance or dismissal of employees or officials pursuant to the Section 2(c)(1) of the Illinois Open Meetings Act and Litigation, when an action against, affecting or on behalf on the particular public body has been filed and is pending before a court pursuant to the Section 2(c)(11) of the Illinois Open Meetings Act.

Commissioner Wyatt motioned to move to reconvene the Regular Meeting. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries at 9:45 pm.

POSSIBLE VOTE: to consider items discussed in Executive Session.

Commissioner Wyatt motioned to allow Foss Park District attorneys settlement of authority as discussed in Executive Session. Second by Commissioner Johnson. Commissioner Dixon stated she did not agree with that amount.

Commissioner Wyatt stated the amount discussed is the threshold.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

Commissioner Johnson motioned to waive attorney client privilege in respect to emails discussed in Executive Session, May 20, 2015. Second by Commissioner Wyatt.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

Commissioner Wyatt amended the previous motion to change the effective date cancel date of bingo to July 1, 2015.
Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

Commissioner Wyatt motions to table staff increases until the June board meeting. Second by Commissioner Dixon.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion passes.

ADJOURNMENT:

Commissioner Wyatt motioned to move to adjourn. Second by Commissioner Johnson.

Aye: Commissioner Dixon, Commissioner Johnson, Commissioner Wyatt and Commissioner King.

Nay: None.

Abstain: None.

Absent: Commissioner Baldwin.

Motion carries at 9:48 pm.

This record is not verbatim.

Respectfully Submitted,

Kari Cowart

Board Secretary